



JOB TITLE: Lead Security Systems and Information Analyst
DEPARTMENT: I.T. Infrastructure Services, Guardian Capital Group Limited (“GCG”)
REPORTS TO: Senior Manager, Infrastructure and Support
LOCATION: Toronto/Markham, ON

JOB DESCRIPTION:

The Lead Security Systems and Information Analyst will develop and implement technology controls, policies and systems in order to improve Guardian’s security posture. The successful candidate will be responsible for planning, developing and implementing security protocols in support of existing infrastructure as well as directing policy and implementations towards future projects.

At the Enterprise level, the incumbent will be involved with assessing security and working within the infrastructure team to mitigate any vulnerabilities of Guardian’s systems to protect against new cybersecurity threats. The incumbent will also be involved in the design and implementation of I.T. security solutions, including creation and/or maintenance of I.T. security policies, standards, guidelines and assessments.

As part of the Infrastructure Services department, the Lead Security Systems and Information Analyst will shape and support secure services in alignment with corporate business objectives and will be a partner in upholding Guardian’s security directives and controls. The successful candidate will improve and drive Guardian’s security goals, technology, policies, procedures, incident responses.

ESSENTIAL FUNCTIONS:

- Leading and/or contributing to the completion of risk and control design assessments for business applications, business portfolios and the overall enterprise, as well as risk mitigation and remediation plans and remediation strategies;
- Contributing to the definition, development and oversight of a global security management strategy and framework, ensuring technology, processes, and governance are in place to monitor, detect, prevent, and react to both current and emerging technology and security threats against Guardian;
- Improving corporate security strategies and standards for On Premise, Cloud and M&A opportunities;
- Evaluating, planning, implementing and maintaining I.T. security controls, including but not limited to cloud systems, IPS/IDS, malware protection, security incident identification and data loss protection;
- Identifying infrastructure systems for security improvement and control opportunities and ensuring improvements and controls address client business needs;
- Consulting on I.T. global regulatory compliance requirements and business related security questionnaires;
- Developing and communicating the status of key information security metrics/trends to peers, management and all other relevant individuals;
- Participating and contributing to I.T. projects, including but not limited to evaluating and implementing security controls, engaging in risk assessments of existing and new systems and documenting security controls where applicable;
- Performing penetration testing, vulnerability scanning and remediation solutions;
- Providing incident management investigation, response and root cause analysis for security events;
- Coordinating phishing, security awareness training, security briefings and training opportunity improvements;
- Applying and ensuring compliance with all appropriate I.T. standards (security, architecture, project delivery methodology); and
- Providing backup desktop/network support when required.

JOB SPECIFICATIONS:

- University degree, college diploma or relevant working experience
- Information Security Certification/Accreditation is an asset
- 7+ years of relevant experience
- Advanced knowledge of organization, technology controls, security and risk issues
- Technical background and the ability to understand/implement technical requirements
- Experience with intrusion prevention, malware mitigation, firewall, VPN, encryption, data loss prevention, protocol and traffic analysis
- Proven understanding of I.T. security processes, procedures and tools
- Experience with requirement analysis, product research selection and project implementation
- Excellent interpersonal skills, written and verbal communication, including with Executive audiences
- Ability to work effectively with all levels of the organization, including staff, business stakeholders, and all levels of management.
- Ability to work well independently while maintaining alignment with overall corporate direction.
- Requires occasional overtime on weeknights and weekends
- Requires carrying a corporate mobile device and providing emergency 24/7 support
- Some travel to regional branch offices may be required

COMPENSATION:

Commensurate with experience

If you are interested in applying for this position, please forward a cover letter and resume in confidence to br@guardiancapital.com.

Guardian Capital is committed to accessibility in employment and to ensuring equal access to employment opportunities for candidates, including persons with disabilities. In compliance with AODA, Guardian Capital will endeavour to provide reasonable accommodation to persons with disabilities in the recruitment process upon request. If you are selected for an interview and you require accommodation due to disability during the recruitment process, please notify the hiring manager upon scheduling your interview.

We thank all applicants for their interest but only those selected for an interview will be contacted.