



JOB TITLE: Enterprise Data Manager
DEPARTMENT: Information Technology, Guardian Capital Group Limited (“GCG”)
REPORTS TO: Senior Vice President, Information Technology
LOCATION: Commerce Court West, 199 Bay Street, Toronto

JOB STATEMENT:

The Enterprise Data Manager will take a leading role in the development of enterprise data strategy, architecture, policies and governance structure and will support the Senior Vice President, Information Technology in taking a strategic approach to choosing the right processes, technologies and resources to be implemented and embedded within our rapidly growing organization. The incumbent will be responsible for all aspects of data governance, developing the overall data architecture strategy and creating and maintaining standards and best practices for data provisioning and data integration, enterprise data modelling and design. The successful candidate will act as a subject matter expert and facilitator within the organization and will have the ability to liaise with technical staff and business stakeholders at all levels to ensure data goals and objectives are met. The Enterprise Data Manager will play a pivotal role in shaping our future data asset management capability by facilitating the creation of processes, policies and standards as well as shaping and laying foundations for the underpinning technologies. The role will be one of the key contributors to the transformation initiative aimed at driving the transition from the current local and fragmented state to an enterprise global operating model.

ESSENTIAL FUNCTIONS:

- Supporting the Senior Vice President, Information Technology in establishing a robust data governance framework;
- Managing and implementing strategy for data management and governance;
- Defining and achieving the strategy roadmap for the enterprise including data modeling, implementation and data management for the enterprise data warehouse and advanced data analytics systems following industry best practices;
- Standardizing and publishing documentation of data standards for collecting, profiling, aggregating and analyzing and enforcing audit and compliance to ensure data integrity;
- Completing logical, detailed and physical architecture of the platform with data management and governance standards/guidelines;
- Developing and reviewing data standards, classifications, mappings, cross-referencing and metadata;
- Developing and maintaining an integration layer in the target platform and standardizing ingested source data into an enterprise data warehouse;
- Establishing a BI/Reporting/Data Visualization layer with a streamlined set of BI tool(s);
- Working with key stakeholders across the business to develop and manage key master data business processes to ensure that we collect and maintain accurate information;
- Maintaining a solid understanding of workflows, data dependencies, translating business and data and reporting requirements into logical data structures;
- Implementing system improvements and new technologies aimed at data storage, profiling, processing, management and integration into business applications;
- Facilitating the establishment of change management processes to govern data input and maintenance, data stewardship and access control;
- Recommending improvements and platform development to meet strategic objectives of the business (e.g. workflow management applications, data cleansing, auditing, etc.);
- Promoting data governance and management education among all stakeholders;

- Defining team roles and responsibilities as well as an operating model for intra- and inter-team interactions (i.e. interactions with other business groups, I.T. support); and
- Mentoring team members and managing line members.

QUALIFICATIONS:

- University Degree in Computer Science, Software Engineering or similar analytical discipline or equivalent experience
- 5+ years of relevant experience
- Experience in data management and governance, preferably setting up, leading or transforming a data management/governance initiatives in complex business environments
- Experience with big data tools and relational databases
- Excellent understanding of data concepts and experience in data management capabilities including data definitions, data quality management and data integration
- Experience in data/information architecture/modelling, ETL, data quality and MDM or data integration tools and strategies
- Experience working with, manipulating and transforming large data sets from disparate sources across complex business processes and functions
- Knowledge and experience of cloud implementation is an asset
- Excellent interpersonal skills, written and verbal communication, including with executive audiences
- Able to work effectively with all levels of the organization, including staff, business stakeholders, and all levels of management

COMPENSATION:

Commensurate with experience

If you are interested in applying for this position, please forward a cover letter and resume in confidence to hr@guardiancapital.com.

Guardian Capital is committed to accessibility in employment and to ensuring equal access to employment opportunities for candidates, including persons with disabilities. In compliance with AODA, Guardian Capital will endeavour to provide reasonable accommodation to persons with disabilities in the recruitment process upon request. If you are selected for an interview and you require accommodation due to disability during the recruitment process, please notify the hiring manager upon scheduling your interview.

We thank all applicants for their interest but only those selected for an interview will be contacted.