



JOB TITLE: Database/Data Warehouse Administrator
DEPARTMENT: Information Technology, Worldsource Wealth Management Inc. (“WWM”)
REPORT TO: Director, Business Systems and Development
LOCATION: Markham, ON & Toronto, ON

JOB STATEMENT:

This experienced individual will become a valued member of our team in both the Toronto and Markham locations. The Database/Data Warehouse Administrator will be responsible for working alongside the Business Analysts and the Project Managers to ensure that all departments, business lines and vendor requirements are understood. This highly motivated and energetic candidate must work with the business as well as the I.T. department to ensure all requests are documented and prioritized.

ESSENTIAL FUNCTIONS:

- Working closely with the various departments within WWM and Guardian Capital Group to understand and document all business and systems requirements to successfully design, implement and maintain a new corporate Data Warehouse/Database;
- Providing database design expertise;
- Maintaining support for database related functions in the Usage Data Warehouse/Database environment;
- Working with the internal Infrastructure team to provide monitoring for the Data Warehouse environment;
- Implementing database tuning processes;
- Performing database design audits and review; and
- Maintaining and monitoring user access and security to the Data Warehouse/Database environment.

JOB SPECIFICATIONS:

- Post-secondary education in Information Technology and/or Database Administration
- Minimum 7-10 years of experience with Microsoft SQL in a production environment is required
- 5+ years’ experience within the investment industry
- Experience with backups, restores and recovery
- Experience in Oracle and MySQL an asset
- Knowledge of Dataphile OpenView an asset
- Knowledge of Microsoft CRM Dynamics, Python and Jahia an asset
- Experience in requirements gathering, documentation
- Analytical problem-solving skills
- Strong communication skills and the ability to work in a team environment

COMPENSATION:

Commensurate with experience

If you are interested in applying for this position, please forward a cover letter and resume in confidence to hr@worldsourcewealth.com.

Worldsource is committed to accessibility in employment and to ensuring equal access to employment opportunities for candidates, including persons with disabilities. In compliance with AODA, Worldsource will endeavour to provide reasonable accommodation to persons with disabilities in the recruitment process upon request. If you are selected for an interview and you require accommodation due to disability during the recruitment process, please notify the hiring manager upon scheduling your interview.

We thank all applicants for their interest but only those selected for an interview will be contacted.

