



JOB TITLE: Financial Analyst
DEPARTMENT: Accounting, Worldsource Wealth Management Inc. (“WWM”)
REPORTS TO: Director, Finance
LOCATION: Markham, ON

JOB STATEMENT:

The Accounting Department, which is responsible for the accounting and financial reporting for WWM and its subsidiaries, has an immediate need for a Financial Analyst. The Financial Analyst will be responsible for the month-end and year-end processes, general ledger account reconciliation, analysis and financial reporting. The Financial Analyst will also assist in the annual budget process.

ESSENTIAL FUNCTIONS:

- Coordinating, reconciling, analyzing and verifying accounting information;
- Preparing the month-end packages within set timelines;
- Preparing monthly variance analysis, ticket charges and referral summaries;
- Reviewing and analyzing expenses and operating trends compared to the budget and the prior year;
- Preparing payroll reconciliations;
- Generating intercompany invoicing as needed on a monthly basis;
- Maintaining the fixed asset system;
- Preparing and maintaining various commodity tax and regulatory filings;
- Preparing audit packages for statutory requirements and other audits as required;
- Assisting in the preparation of the annual budgets and forecasts;
- Assisting with other functions within the Accounting department as appropriate; and
- Providing recommendations on internal control procedures, system improvements and process enhancements, and assisting in implementation of approved changes.

QUALIFICATIONS:

- University Degree - Bachelor of Commerce, Business Administration or Accounting
- Completion or near completion of the CPA designation required
- Minimum of 5 years of related experience required – knowledge of the financial service industry would be an asset
- Detail-oriented with logical and solid understanding of accounting principles
- Proficient in Microsoft Office with advanced knowledge of Excel
- Familiarity with Multiview accounting software an asset
- Ability to prioritize workload, meet strict deadlines and multitask in a fast-paced environment
- Strong interpersonal and communication skills
- Experience working within a team environment
- Excellent problem-solving and analytical skills

COMPENSATION:

Commensurate with experience

*If you are interested in applying for this position, please forward a cover letter and resume in confidence to hr@worldsourcewealth.com.
Worldsource is committed to accessibility in employment and to ensuring equal access to employment opportunities for candidates, including persons with disabilities. In compliance with AODA, Worldsource will endeavour to provide reasonable accommodation to persons with disabilities in the recruitment process upon request. If you are selected for an interview and you require accommodation due to disability during the recruitment process, please notify the hiring manager upon scheduling your interview.*

We thank all applicants for their interest but only those selected for an interview will be contacted.